

St. Andrew's UMC

Security System Update – September 2013

As many of you know, the Church and the Nursery School decided last year that it was the prudent and responsible action to have a security system installed in the church. We wanted to be sure that we could provide the safest environment for everyone that crosses our threshold as well as for our building and the contents. While this can be a nuisance from time to time, we have tried to strike a balance between safety and hospitality.

The following is the plan at this time:

Weekdays from 8am-5pm:

- The church doors will be locked which includes the church office door.
- Nursery School parents use the biometric finger reader which allows them entry. They are pre-registered with the nursery school.
- Church staff and a few other individuals are given key fobs that can be used for entry.
- All other individuals can gain access by using the door bells which ring in either the church office or Nursery School office.
- Group Meetings (including Keenagers and the exercise classes) should have a member at the front door for a period until their people have arrived.

Weekday Evenings

The security person is in the narthex during scheduled group meetings.

Saturdays

The security person is in the narthex during scheduled group meetings

Sunday Mornings from 8:00 am-12:30pm

The front door to the Church will be open & a person will be at the entrance desk.

Additional Safeguards

Every time someone goes into the Narthex or into the Church Office, there is a camera recording and date timing that entry. More cameras will be installed over time. Every time a key fob or the biometric sensor is used, that person is recorded. Taking all these steps only gets us so far, and it's vitally important that everyone is part of the security of the Church & Nursery School. If you are in the Church, and someone comes to the door, do not let them in unless you can identify who they are and why they need access. If you're asking someone to meet you at the Church, you need to be there to meet them. Please do not prop doors open. If there is a visitor during office hours and you're not sure what to do, ask them to ring the Church Office or the Nursery School Office for admittance. The bell and intercom is right outside the door. Let us be patient & grace-filled as we work together to keep our Children, Staff & Church safe.